



Meelup Regional Park Management Committee

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Informal Meeting- Notes

DATE: Monday 1 October 2018, commencing 10.00 am

VENUE: Dunsborough District Country Club

1. ATTENDANCE AND APOLOGIES

Attendance Members: Dr Bob Jarvis (Presiding Member), Mr Peter Randerson (Deputy Presiding Member), Councilor John McCallum, Councilor Kelly Hick, Mr Tony Smurthwaite and Mrs Shirley Fisher

Officers: Mr Greg Simpson (Environmental Management Coordinator), Ms Kay Lehman (Meelup Environment Officer- EO)

Apologies: Mr Albert Haak, Mr. Damien Jones, Ms Tanya Gillet (Manager, Environmental Services)

2. FINANCIAL SUMMARY - Attachment A

Proposed Direction:

1. That the Committee notes the September 2018 Financial Summary (Attachment A).

3. MEELUP VOLUNTEER UPDATE

This report covers the period 28th August to 25th September 2018. For the period, there were a total of 62.25 man-hours of volunteer involvement, including a day which was abandoned due to wet weather. Average attendance was 11 volunteers.

Highlight for the period included an introduction by Natasha Moore from the Department of Biodiversity, Conservation and Attractions on the 11th September, outlining the method and timing for Meelup volunteers doing the *Caladenia viridescens* orchid survey. Volunteer teams were allocated various locations to identify and record (GPS) orchid locations and this exercise was undertaken on the 25th September.

Further activities during the period included:

- Cleaning and disinfection of tree guards and stakes. Bundling and staking at Vidler Road Council depot.
- Pruning of trail Eagle Bay coastal trail and lookout trail

Upcoming Training

A Safety and Skill Sharing Workshop is scheduled for Friends of Reserve Groups on Tuesday 9 October 9am-2.30pm in the Kaloorup Room of the City Administration Building.

Mr Tony Smurthwaite discussed and offered to develop a pamphlet on the geology of Meelup Regional Park and will liaise with Department of Biodiversity, Conservation and Attractions (DBCA) staff on this matter.

Proposed Direction:

1. Mr Tony Smurthwaite to discuss the development of a pamphlet on the geology of the Park with DBCA.

4. ACTION SUMMARY PROGRESS UPDATE

The action summary is appended as Attachment B.

The action summary is updated to include the following additional actions from the Meelup Regional Park Management Committee meeting held on the 1 October 2018.

Proposed Direction:

1. The Meelup Regional Park Management Plan review working group is scheduled to meet on Monday 15th October at 9.30am at Bob Jarvis's house.
2. EO to arrange a meeting with adjoining landholder, Wise Winery to discuss weed, water and feral animal management.
3. Health of peppermint trees at Point Piquet carpark area- EO to check if City staff can water trees over summer. The City will be seeking advice from Murdoch University staff in November 2018, on remediation measures to improve the health of trees in this area.
4. Replace brushes on the dieback station near Hurford Street.

5. REPORTS

5.1 Update of the Meelup Regional Park Website

The Meelup Regional Park website has been updated and will be viewed at the Committee meeting for discussion and Committee feedback. Refer to **Attachment C** for the Meelup Regional Park Trail Map.

Proposed Direction:

1. The website link to be sent to Committee members and any comments or feedback to be emailed to the EO.

5.2 2018/19 Recreation and Maintenance Schedule

The proposed 2018/19 Recreation and Maintenance priority work schedule is currently being developed. The work schedule will be sent, in a separate email to Committee Members prior to the meeting.

Proposed Direction:

1. Include the Recreation and Maintenance priority work Schedule on the agenda for the next Informal Meeting of the Committee.

5.3 Meelup Regional Park 25th Anniversary and Launch of the Friends of Meelup

The event is scheduled for Sunday 7th October 2018 at 9.30am and has been widely publicised through the local media. Invitations have been sent to Meelup volunteers, Friends of Meelup group, relevant City staff, past and present Meelup Regional Park Management Committee members.

Proposed Direction:

1. Information noted by the Committee.

5.4 Mountain Bike Trail Zone

Cape Mountain Bikers have completed the construction of the Brown Street trail network which consists of several downhill trails as well as a cross country network. Trails 11 and 12 have also been constructed linking the Brown Street network to the Dunsborough District Country Club (DDCC).

Cape Mountain Bikers have secured further funding and have submitted a proposal to construct three (3) additional link trails from the Brown Street trail network to the DDCC. A plan indicating the proposed trail alignment is appended to this agenda as **Attachment D**.

Proposed Direction:

1. Information noted by the Committee.

6.0 Late Items

6.1 Graffiti in the Park from bike event

The EO discussed that there had been community complaints of spray paint and flagging tape used in Zone 6, the Whale lookout trail and coastal trail near Hurford Street. A bike event was held in the Park on Saturday 29th September. The EO has spoken to one of the organisers who is removing the graffiti markings and the City is currently investigating the matter.

Proposed Direction:

1. This matter is currently being investigated.

6.2 Point Picquet Disabled Parking

There was a query on the disabled carpark marking in the Point Picquet carpark. The markings of the disabled carpark will be checked to ensure it complies with the relevant standards.

Proposed Direction:

1. The markings for the disabled carpark at Point Picquet to be checked to ensure it complies with the required standard.

6.3 Gourmet Escape 2018

The Committee require the details of the operator for this year's Gourmet Escape.

Proposed Direction:

1. Operator details will be checked for this year's Gourmet Escape.

7.0 NEXT MEETING

The next informal meeting of the Committee will be held on the 29 October 2018, commencing 10.00am at the Dunsborough District Country Club.