



Meelup Regional Park Management Committee

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Informal Meeting- Notes

DATE: Monday 26 February 2018, 10.00 am

VENUE: Dunsborough District Country Club

1. ATTENDANCE AND APOLOGIES

Attendance Members: Dr Bob Jarvis (Presiding Member), Mr Peter Randerson (Deputy Presiding Member), Councilor Kelly Hick, Mr Tony Smurthwaite

Officers: Mr Greg Simpson (Environmental Planning Coordinator), Ms Kay Lehman (Meelup Environment Officer- EO)

Apologies: Mrs Shirley Fisher, Councilor John McCallum and Mr Albert Haak, Mr Bob Ginbey, Mr. Damien Jones

2. FINANCIAL SUMMARY - Attachment A

Proposed Direction:

1. The Committee noted the February 2018 Financial Statement included with the agenda as attachment A.

3. MEELUP VOLUNTEER UPDATE

A planning session was conducted with members of the MRPMC to develop a volunteer calendar of activities in addition to the Parks ongoing maintenance program. Future activities will include monitoring for native fauna and pests, vegetation monitoring plots, weed mapping and volunteer training. The exercise provided a list of potential activities including a program for upcoming events and training.

Volunteer activities commenced on the 30th January 2018 and for the month of February to date has involved total of 36 volunteer hours.

- Weed Mapping Training involving a short theory session followed by a practical weed inspection in the Park.
- Trail pruning along the coastal trail from Point Piquet to Eagle Bay.
- In lieu of a normal volunteer activity members attended a BirdLife Western Australia event on Monday 12th February, to learn more about Birds in the region and how to participate in

Birdlife's Citizen Science Projects. The event included a visit to the Bird hide at the Vasse River Delta.

Upcoming events:

- Dieback Treatment Demonstration-Tuesday 27 February 2018- 9-11am, Windlemere Reserve, Dunsborough. Meet at the Naturaliste Community Centre Carpark

Proposed Direction:

1. EO to discuss with Committee member Mr. Tony Smurthwaite and arrange a trail maintenance reporting training session for the Friends of Meelup.
2. EO to register the Friends of Meelup for the Birdlife Australia's Annual Cocky Count on 8 April 2018.

4. ACTION SUMMARY PROGRESS UPDATE

The action summary is appended as **Attachment B**.

The Committee discussed further improvements to the Castle Bay carpark and the installation of bollards around the southernmost BBQ area and installation of an additional picnic table.

Proposed Direction:

1. Bollards to be installed at Castle Rock carpark adjacent to the picnic table setting to prevent vehicle access.
2. Install an additional picnic table in the location of the former gas enclosure.

5. REPORTS

5.1 Point Piquet- Overflow carpark

An onsite meeting was held with Meelup Regional Park Committee members on 13 February 2018 to discuss the draft design of the Point Piquet overflow carpark. Committee feedback on the draft design has been provided to the City's Engineering and Works Services staff.

Proposed Direction:

1. Information noted by the Committee.

5.2 Meelup Regional Park Website – Update

The update of the Meelup Regional Park website is underway and a viewing of the design and layout was demonstrated at the meeting.

Proposed Direction:

1. Committee member, Tony Smurthwaite to provide Geology information to the EO for inclusion on the website.
2. A draft of the website layout and content will be provided to Committee members.

5.3 Meelup Regional Park Management Plan- Review

The Meelup Regional Park Management Plan (MRPMP) is to be reviewed. The review will consider the previous work undertaken, and a draft of the revised MRPMP will be presented to the Committee prior to September 2018.

Proposed Direction:

1. Information noted by the Committee

5.4 Weed Control Report

The annual Weed Control Report has been prepared for the MRP. The Report includes weed control methods, weed species controlled, GIS mapping and recommendations for future weed management. Weed control undertaken from September 2017 to February 2018 is summarized in **Attachment C**.

Proposed Direction:

1. Develop an approach for the engagement of land owners with rural property adjoining the MRP, in weed and feral management on their land.

5.5 Maintenance Works

Maintenance and Park Works undertaken in the last month includes:

- Weekly litter cleanup
- Slashing of the Whale Lookout Trail for firebreak maintenance
- Additional gate installed at the Park entry opposite Endicoot Loop
- New gate installed by Water Corporation on Sheen Road
- Weed control of Stinkwort in the Wildlife Corridor
- Asbestos and rubbish pick up in Zone 6- Mountain Bike Zone
- Installation of the Point Picquet Whale Sign
- Installation of the Gannet Rock carpark sign
- Corflute no dog signage installed around the Park
- Removal of fallen limb on the Meelup Brook trail
- Watering of seedlings at Meelup Beach, Eagle Bay and the Wildlife Corridor
- Signage maintenance and painting

6.0 Distribution of MRPMC Informal Meeting Notes

Committee member, Peter Randerson, requested that the notes of the MRPMC Informal Meeting be sent to the Friends of Meelup.

Proposed Direction:

1. EO to send Informal Meeting Notes to the Friends of Meelup volunteer list.

7.0 Friends of Meelup

Draft rules for the proposed Friends of Meelup Incorporated Association were presented at the Friends of Meelup group meeting held on the 1 February 2018. A Memorandum of Understanding is also being developed to outline the working relationship between the City of Busselton and the proposed Friends of Meelup Incorporated Association. Moving forward there is a need to fill the proposed Associations executive positions in order to progress the incorporation process.

Proposed Direction:

1. Information noted by the Committee

7.0 NEXT MEETING- 26 March 2018, 10.00am, Dunsborough District Country Club.