



## Meelup Regional Park Management Committee

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## Informal Meeting- Notes

**DATE:** Monday 29 January 2018, 10.00 am

**VENUE:** Dunsborough District Country Club

### 1. ATTENDANCE AND APOLOGIES

#### Attendance

**Members:** Dr Bob Jarvis (Presiding Member), Mr Peter Randerson (Deputy Presiding Member), Mr Tony Smurthwaite, Mrs Shirley Fisher, Councilor John McCallum and Mr Albert Haak.

**Officers:** Mr Greg Simpson (Environmental Planning Coordinator), Ms Kay Lehman (Meelup Environment Officer- EO)

**Apologies:** Councilor Kelly Hick, Mr Bob Ginbey, Mr. Damien Jones

### 2. FINANCIAL SUMMARY - Attachment A

#### Proposed Direction:

1. The Committee noted the January 2018 Financial Statement (**Attachment A**).
2. Works to be investigated at the Point Piquet carpark include the installation of a new whale viewing platform sign, relocation of exiting interpretive signage and the construction of a stepped pathway access from the carpark to the ocean.

### 3. MEELUP VOLUNTEER UPDATE

The following Meelup volunteer activities were undertaken from 28 November- 12 December 2017:

- Bird Survey guided by Christine Wilder from the Capes BirdLife Group
- Pyp grass weed fencing and installation of signage at Eagle Bay
- Christmas windup BBQ- Meelup Beach

During 2017, a total number of 557.75 hours (averaging 10.73 hours/week) of volunteer work was undertaken by an average of 9 volunteers per week. A tremendous contribution to the management and maintenance of Meelup Regional Park.

A volunteer activity planning session, coordinated by the EO, was held on 11 January 2018 to schedule volunteer activities for 2018. The first volunteer activity will be training in weed mapping and trail maintenance recording, scheduled for 30 January 2018.

Upcoming events:

- Birdlife Citizen Science Workshop, Monday 12 February 2018 – 9am-12.30, Kaloorup Room, City Administration Building
- Dieback treatment Demonstration-Tuesday 27 February 2018- 9-11am, Windlemere Reserve, Dunsborough. Meet at the Naturaliste Community Centre Carpark

**Proposed Direction:**

1. Information noted by the Committee.

#### **4. ACTION SUMMARY PROGRESS UPDATE**

The action summary is appended as **Attachment B**. The Committee request further information on the progress of the Meelup Regional Park website upgrade and review of the Meelup Regional Park Management Plan.

**Proposed Direction:**

1. Meelup Regional Park website review update to be provided to the Committee.
2. Meelup Regional Park Management Plan review update to be provided to the Committee.
3. EO to arrange a meeting with Blake Moore (City's Community Emergency Services Manager), Bob Jarvis and Colin Sanderson (Eagle Bay Fire Chief).
4. EO to provide Meelup Regional Park website link to Margaret River/Busselton Tourist Association following the review of the website.

#### **5. REPORTS**

##### **5.1 Boxing Day –Report**

Management measures implemented in Meelup Regional Park for Boxing Day 2017, included:

- Planning for the event with City staff including Meelup Environment Officer, Rangers and relevant agencies including Department of Transport, Department of Biodiversity Conservation and Attractions and Dunsborough Police.
- Traffic management including road closure points, traffic personnel and use of vehicle message boards.
- Litter management- litter signage, litter bags available to the public and a coordinated clean-up.
- Media releases prior to and post Boxing Day.

Refer to **Attachment C**- Boxing Day Report 2017- Summary from Agencies.

**Proposed Direction:**

1. Information noted by the Committee.

##### **5.2 Australia Day –Planning**

Management measures to be implemented in Meelup Regional Park for Australia Day 2018 include:

- Traffic management and use of Variable Message Boards (VMB).
- Litter management – additional bins onsite at Meelup Beach and Castle Bay, litter signage, litter bags available to the public and a coordinated clean-up. Litter message on the VMB.
- Department of Transport and Parks and Wildlife vessel on the water.
- Media release.

**Proposed Direction:**

1. Information noted by the Committee.

### **5.3 X Adventure Event**

Planning for the X Adventure Event scheduled for the weekend of 21 and 22 April 2018 is underway. The EO met with a representative from the Dunsborough District Country Club (DDCC) who is assisting Rapid Ascent in coordinating the event. A number of the proposed trails for the event were walked and checked.

The DDCC will be hosting the event which consists of four events over the weekend including:

- Short X- Adventure Race, 10am Saturday;
- Kids X Adventure Race, 2.30pm Saturday;
- Long X-Adventure- 7.30am Sunday
- Aquathon-10am Sunday

Refer to **Attachment D** -Event Management Plan and **Attachment E**- Proposed Mountain Bike Trail Route.

#### **Proposed Direction:**

1. Information noted by the Committee.

### **5.4 Meelup Beach- Terracing Landscape Works**

The western slope at Meelup Beach is to be upgraded requiring the preparation of design and construction details. This highly utilised area includes a picnic table setting and seating infrastructure and is currently being degraded through high visitation numbers causing soil erosion of the slope. Stabilising this area through landscaping works including terracing and plantings will enhance this area for community use and protect the mature Peppermint trees in this area.

#### **Proposed Direction:**

1. Onsite meeting to be arranged with MRPMC members to discuss the scope of proposed upgrade of the Meelup Beach western embankment

**6.0 NEXT MEETING-** 26 February 2018, 10.00am, Dunsborough District Country Club.